**Module Implementation Plan and Checklist**

Course / Semester / Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Module(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I. **Recommended Timeline** for module implementation during a semester

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| --- | --- |
| First week of class | -students fill out and sign **Consent Form for Intro Bio I Students:** <https://umbc.co1.qualtrics.com/jfe/form/SV_3PKyy8TQmnrka0t>**Consent Form for Intro Bio II, Cell Bio & Genetics Students:** <https://umbc.co1.qualtrics.com/jfe/form/SV_9Hc4pFeUpA2dqNT>   |
| One weekBEFORE module implementation  | -students take the **module pre-assessment** |
| Module Pre-Work | -if applicable; students complete **pre-work** after the pre-assessment and before the main module activity |
| Module Implementation | -students complete the **module activity** |
| One week AFTER module implementation | -students take the **module post-assessment** |
| End of the semester | -**collect/share data**: pre- & post-assessments, final course grades\*-instructors complete [**module implementation questionnaire**](https://umbc.co1.qualtrics.com/jfe/form/SV_bBdEBx05GY4mfPL)**(s)**  |

*\**[*Contact the PI at your institution*](https://niqb.umbc.edu/directory/) *for specific instructions on data collection and submission.*

**II. Implementation Planning**

The table below is meant to be used as a planning guide each semester. Enter projected dates for the following activities and track completion. Use blank rows to add any other important module or course-specific activities that you want to plan or track.

|  |  |  |
| --- | --- | --- |
| **Name of activity/assignment** | **Projected completion date** | **Date completed** |
| Student consent forms |  |  |
|  |  |  |
| Module *pre*-assessment |  |  |
|  |  |  |
| Module pre-work (if applicable) |  |  |
|  |  |  |
| Module implementation |  |  |
|  |  |  |
| Module *post*-assessment |  |  |
|  |  |  |
| Module implementation survey |  |  |
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